Charlotte Johnson

630-877-0888 Charlottejj24@gmail.com 4833 Montgomery Ave. Downers Grove, IL

PROFFESSIONAL SUMMARY

A finance student with an interest in the fields of insurance, banking, investment, and financial analysis. Interested in the interpretation of financial information to find a balance between risk and reward in both business decisions and market investments. Seeking an opportunity to advance my knowledge about the business world and get firsthand experience of working in professional environment.

EDUCATION

Iowa State University Ames IA

Academic Awards: Deans List (Fall 2022)

Bachelor of Science in Finance G.P.A 3.8/4.0

WORK EXPERIENCE

Iowa State University

January 2023 - January 2024

Anticipated: May 2025

Cyclone Aid

- -Welcomed new students to college with orientation and first year events
- -Learned leadership skills while earning college credit during job training for a semester
- -Engaged in presentations to large groups of parents and students as well as answering questions one on one

Copyworks January 2023

Customer Service Agent

- -Greeted customers and assisted them with acquiring and purchasing their orders
- -Printed, copied, cut, laminated, and packaged larger orders before the deadline
- -Solved customer issues and helped them choose the best formatting for their project

Butterfield Country Club

May 2022 - July 2022

Poolside Café Server

- -Provided excellent service for members of a platinum country club
- -Responsible for the smooth execution of parties of us to twenty people
- -Served up to five tables at a time while maintaining timely service and a professional atmosphere

Oakbrook Park District

May 2021 – December 2021

Certified Lifeguard and Swim Instructor

- -Facilitated a safe and comfortable swimming environment
- -Enforced pool rules and maintained a high standard of first aid knowledge
- -Taught children under seventeen basic swim strokes and how to gain confidence in the water

WORK EXPERIENCE

Advocate Good Samaritan Hospital

June 2022 – August 2022

Volunteer

- -Greeted patients at the door and provided a positive experience
- -Screened entering patients for Covid symptoms
- -Provided directions for navigating the hospital campus