

Andrea Guevara Reátegui

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Education

Bachelor of Arts in Communication Studies
Iowa State University, Ames, Iowa

May 2023
GPA: 3.35

Associate of Arts
Southeastern Community College, West Burlington, Iowa

May 2020
GPA: 3.73

Exchange Student
AFS Intercultural Programs
Germany

February 2017 - January 2018

Volunteer & Leadership Experience

Ames Animal Shelter

March 2022 - present

Volunteer

- Performed chores such as cleaning litterboxes, doing laundry, and feeding the animals.
- Socialized with the animals and helped them get relaxed.
- Brushed the cats and took the dogs to spent time outside.

Phi Theta Kappa Honor Society, West Burlington, Iowa

May 2019 - May 2020

Vice-president of Fundraising & Communications

- Participated on an Honors Research Project focusing on gender roles.
- Worked in the concession stand of the Burlington Bees, Iowa, acquiring responsibility and teamwork skills.
- Attended a leadership conference in Ankeny, Iowa.
- Worked as a waitress to help fundraise money gaining leadership and responsibility skills.

Dreamcatchers Organization, West Burlington, Iowa

January 2019 - May 2020

Team member

- Engaged with hospice patients, helping to fulfill their last dreams.
- Collaborated with fundraisings for the chapter learning about leadership and teamwork skills.
- Assisted in planning the dreams for the hospice patients gaining interpersonal skills.

Work Experience

Clouds Café

January 2023 – present

Public Relations Intern

- Coordinated outreach for the café and developed strategies raise brand awareness and encouraged promotion.
- Increased the number of partnerships with students' organizations, offering fundraising opportunities and a great place to gather and meet.
- Collaborated with team members to create involvement with Iowa State University.

Iowa State University Book Store, Ames, Iowa

September 2022 – November 2022

Seasonal Student Staff Member

- Greeted and assisted customers with clothing items, sizing, and gift suggestions.
- Re-merchandised and restocked the sales floor as needed.

- Performed cashier duties and helped customers to check out, obtaining significant customer service skills.

Iowa State University Human Resources, Ames, Iowa

February 2022 – June 2022

Talent Acquisition Student Assistant

- Created temporary and post-doctoral positions and worked with Recruiting Specialists gaining recruiting and organizational skills.
- Designed the bi-monthly newsletter for the University Human Resources area acquiring design and creative skills.

Dr. Mascota Veterinary Clinic, Arequipa, Peru

January 2016 – February 2016

Veterinary Assistant

- Assisted the veterinarian doctor in different procedures and took part in a surgery as a spectator.
- Provided excellent customer service by greeting customers and checking them out by the end of their appointment.

Libertador - Intursa hotel chain, Lima, Peru

February 15, 2016 – February 19, 2016

- Took part in a recruiting event that happened in the hotel gaining recruiting and interpersonal skills.
- Worked in different Human Resources areas like Recruiting, Benefits and Compensation, and Training and Development.

Skills

- Good knowledge about Microsoft Office including Word, Power Point, and Excel.
- Fluent in Spanish and English.
- Intermediate ability to speak, read, and write German.