

Aliyah E. Weber

305 Buchanan St SW, PO BOX 392 Cascade, Iowa 52033. | 563-599-2984. | aliyahweber8@gmail.com

Work Experience

John Deere

Part-Time Student Data Analyst

Waterloo, Iowa
August 2021– Present

- Maintained and evolved existing tools and processes in Excel.
- Gathered and produced a variety of data reports in support of departmental process and daily duties.
- Aided the quality engineers in scraping non-conforming material into the SAP database.
- Assisted the team in identifying assembly line issues and proposing resolutions through daily meetings.
- Revised inventory lists and reported them to the accounting team for the purpose of auditing.

University of Northern Iowa

Panther Engagement Ambassador

Cedar Falls, Iowa
February 2021- May 2021

- Engaged with alumni to learn about their college experience and talk to them about future opportunities in giving back to the university at their most comfortable level.
- Aided active donors in the donation process, whether they were giving through the phone, email, mail, or text message
- Followed proper PCI compliancy when dealing with prospects credit card information.

Koppes Kreations

Baking Assistant

Cascade, Iowa
November 2019 – December 2020

- Recorded order and client information and then delivered bakery orders to the customers.
- Helped coordinate operations for the business' booth at local markets.

Education

University of Northern Iowa

Accounting Student

Cedar Falls, Iowa
August 2020-Present

3.94 GPA

- *RSM Scholar Accounting Award- 2021*
- *Certificate of Recognition for Principles of Macroeconomics- 2021*

Skills

- **Excellent communication** skills from speaking clearly and concisely to prospects for effective communication during a calling campaign.
- **Time management** skills by working in fast-paced environment when completing daily reports for departmental use.
- **Strong negotiation and conflict-resolution** skills through convincing a prospect who isn't interested in donating to the university to end up giving in the end.
- **Proficient skills in using Excel** learned through assignments in Introduction to Information Systems and **familiarity with SAP software** through on-the-job experience.

References

Michael Oswald, Production Control Manager
319-292-4671

John Deere DriveTrain
Waterloo, Iowa 50704

Derick Stoull, Assistant Director of Annual Giving Program
319-427-4942

University of Northern Iowa
Cedar Falls, Iowa 50613

Nikki Koppes, Owner of Koppes Kreations
563-451-3486

Koppes Kreations
Cascade, Iowa 52033