

# Haley Ledford

International Business | Pre-Law | French Language

## Education

Drake University

*Des Moines, Iowa*

*Expected Graduation in Spring 2021*

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Saint Edmond Catholic Schools

*Fort Dodge, Iowa (2005-2018)*

*High School Diploma with Honors*

## Contact Information

Cell Phone: (515) 408 4534

Email: haley.ledford@drake.edu

Address:

*1215 30th St.*

*Room 315*

*Des Moines, Iowa 50311*

## Professional Experiences

### Iowa State Legislature | 2018 - 2020

#### *Senate Page & Clerk*

- Write weekly newsletters for constituents, perform data entry and other clerical work as required for project completion.
- Coordinate and schedule subcommittee meetings between political parties.
- Organize bills and record minutes of the Commerce, Veterans Affairs, and Judiciary standing committee meetings.

### Fort Dodge Indoor Pool | 2019-2020

#### *Red Cross Certified Lifeguard*

- Examine injuries and administer first aid, if necessary, using training and medical supplies.
- Instructed swimming lessons for a range of ages and abilities.

### Office of the Governor of Iowa | Fall 2018

#### *Communications Intern*

- Wrote form letters on behalf of Governor Reynolds and partook in the publication of press releases.
- Recorded comments from and offered assistance to constituents who called the Constituent Services Hotline.
- Maintained knowledge of current policy decisions.

### Iowa 4-H | 2019-2020

#### *County & Iowa State Fair Judge*

- Certified judge for Communications, Animal & Veterinary Science, Bottle Calf, and Dog project areas.
- Work with and give feedback to 4-Hers and their projects, ages nine to 18 years.

## Community & Collegiate Activities

- CASA (Court Appointed Special Advocate), advocating on behalf of foster children in the court system
- Founder and President of Drake Collegiate 4-H
- Active member of Kappa Alpha Theta sorority
- Treasurer of Drake Club Tennis
- Treasurer of Drake Model United Nations
- State of Iowa Notary Public
- Webster & Polk County Extension Volunteer
- Nationwide Insurance Get Noticed Program