

# Chrystian Meisenheimer

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## EDUCATION

### **University of Northern Iowa**, Cedar Falls, IA

*Bachelor of Arts in Accounting, Management Information Systems*, December 2019

*Sitting for CPA Exam in Spring 2020*

- 3.73/4.00 cumulative GPA
- Dean's List: 4 semesters

### **Southwestern Iowa Community College**, Creston, IA

*Associate of Arts*, May 2016

- Dean's List: 4 semesters

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## Technical Skills

- Proficient in Microsoft products: Excel, Visio, Outlook, OneNote, Word
- Reporting Software: Tagetik, Smart View, Dodeca, Business Objects/Peoplesoft
- Other: SQL, WinSQL, Visual Basics, Tableau, QuickBooks

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## EXPERIENCE

### **Principal Financial Group**, Des Moines, IA

*Accounting Intern - Extended*

May 2019 – Dec. 2019

- Process improvements and procedural documentation for entire team
- SOX flowchart/narrative updates by collaborating with department managers
- Monthly expense reporting and analysis for departments
- Monthly reconciliations of various accounts
- Daily invoice processing for approval and payment
- Assist with quarterly budget preparation

### **Adair County Fair**, Greenfield, IA

*Groundskeeper Assistant*

May 2010 – July 2018

- Summer work maintaining grounds for fair and other events
- Develop leadership/cooperation skills through collaboration with fair board members
- Acquire responsibility and take pride in work accomplished

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## LEADERSHIP

### **Shull Hall Activities Board**, *External Director*, University of Northern Iowa

Aug. 2018 – April 2019

- Collaborate as a group to plan and carry out activities for the residents
- Represent Shull at weekly RHA meetings

### **Financial Literacy Club**, *President*, University of Northern Iowa

Aug. 2017 – May 2019

- Assembled flyers that help advertise weekly classes put on by the club

### **Shull Hall Senate**, *Treasurer*, University of Northern Iowa

Aug. 2017 – May 2018

- Collaborate as a group to plan and carry out activities for the residents